

Present:, Catherine Bookhout, Pat Fehling (Chair), Hugh Foley, Chuck Joseph, Nick Merrill, Pat Oles, Amelia Rauser, Ray Rodrigues, Paty Rubio, Gordon Thompson.

I. Approval of minutes from Meeting #26

- Postponed approval of minutes of the 4/16/03 meeting.

II. Academic Vision

- PO brought to the attention of the committee a grant opportunity, with details to be found at: http://www.aacu.org/civic_engagement/call_for_proposals.cfm

III. Enrollment Subcommittee

- GT presented a report of the enrollment subcommittee (copy appended).
- PF noted that IPC has not yet discussed the possibility of increasing the size of the student body.
- After some discussion about procedure, the committee decided to forward the report to the Dean of Faculty to indicate CEPP's opposition to increasing the size of the student body.
- HF will assemble the supporting materials used by the subcommittee, in the event that anyone requires further documentation.

IV. Assessment

- RR introduced the memo (4/8) from Sarah Goodwin and RR regarding assessment policies.
- The committee discussed two major issues raised by the memo:
 1. The committee was concerned about the role that assessment would play in the evaluation of departments and programs.
 2. The committee was concerned about the procedures involved in assessment (e.g., linkage of assessment to departmental reviews, frequency with which assessment plans would be revised and reviewed, the need for a separate committee to oversee assessment).
- The committee decided that oversight of assessment should reside in the Dean of Faculty's Office. CEPP's role would be further defined through future discussions, but would certainly deal with the curricular impact of assessment policies.

V. Office of International Programs Proposal

- The committee began discussing the proposal from Cori Filson (4/4/03) to expand international programs. Some people expressed strong support for the proposal.
- CJ noted that the proposal represented a major change, and thus should be approached carefully.
- PF suggested that the proposal should be discussed in greater detail next year.

The last regular meeting of the year adjourned with everyone anticipating the retreat (5/19 – 5/21).

Respectfully submitted,
Hugh J. Foley

To: Committee on Educational Policy and Planning
From: Subcommittee on Enrollment: Michael Arnush, Pat Fehling, Hugh Foley, Ann Henderson,
Pat Oles, and Gordon Thompson (chair)
Subject: Report on Enrollment
Date: 21 April 2003
p.c.: Cori Filson, Jon Ramsey, Joe Stankovich, Anita Steigerwald

CEPP constituted the Subcommittee on Enrollment (26 February) to discuss a request from the Financial Policy and Planning Committee to consider the impact of increasing Skidmore's target enrollment by 100 students. FPPC is considering revenue sources and wants to know what we think the educational consequences of adding 25 students per class would be. The minutes of that CEPP meeting also indicate that CEPP should consult the Institutional Planning Committee. Our subcommittee met four times and invited several informed sources to help us in our deliberations. We wish to thank Cori Filson, Jon Ramsey, Joe Stankovich, and Anita Steigerwald for their assistance and the materials they generated to support our discussions. We also benefited from the 2001 discussions of the so-called "Optimization Group" (chaired by then Associate Dean, Charles Joseph). We briefly summarize our findings below.

The subcommittee's deliberations considered the impact of increasing Skidmore's enrollment without significantly

Approach 3: Improve Retention Rate. The subcommittee's preferred method of increasing Skidmore's enrollment would be to retain more of our admitted students. (1) Given our concerns about the number of available sections for students to fulfill basic requirements, if we were able to shift the population of classes from introductory to intermediate and advanced, we would more efficiently exploit the resources at our disposal. That is, if the increase in student population happened in 200- and 300-level classes where we have seat availability, rather than in the 100-level classes where we do not, perhaps both students and faculty would be happier. (2) By shifting the average age of the Skidmore student from 18 towards 21, we expect a more mature and serious student population. The positive consequences for our classes and for residential life could be significant. (3) The more students we keep because they are happier as students potentially means a stronger community. If students look forward to being on campus, we believe they will identify more strongly with us. (4) By retaining more of our best students, we will have to dip less often and deeply into the pool of applicants.

Recommendations. Raising enrollment in order to increase revenues seems to this subcommittee to be the wrong issue, especially if achieved through a larger admitted pool of candidates. Raising enrollment by retaining more of the students we admit strikes us as a better strategy. Indeed, we believe that improving the education we offer rather than simply admitting more students is both the educationally and fiscally sound approach. In the short term, this may mean allotting additional resources to introductory-level classes; however, we see the long-term benefits to be worth the cost.

If we are going to retain the students we admit and hope to admit increasingly better prepared classes in the future, we recommend CEPP make retention an important future issue, particularly in reference to the first- and second-year classes. However, we believe we can do better retaining our students by paying attention to what they are saying. Students who withdraw from Skidmore and who respond to the Withdrawn Student Survey (70% female with an average cum GPA of 3.29) cite "issues with on-campus social life, not fitting in at Skidmore, feeling Saratoga Springs is isolated, lack of diversity in the students, and preference for a larger university." Academic issues include a "limited variety of course offerings, a feeling of greater academic motivation than peers, and courses that were not sufficiently stimulating." [See the Registrar's [Withdrawn Student Survey Report](#).] Because we lose most of these students as freshmen and sophomores, focus should be on ways to engage these younger students. Since CEPP's purview is curriculum, we address academic issues specifically.

1. First- and Second-year Experience. While 91.2% of the freshman class returned as sophomores in 2001-02, our six-year graduation rate stays in the 75-80% range. [See the Registrar's data on [Graduation Rate](#).] The