

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
February 3, 2012**

PRESENT: President Phil Glotzbach, Chair; Denise Smith, Vice Chair; Susan Kress, Michael Casey, Michael West, Mary Lou Bates, Beau Breslin, Paul Calhoun, Joshua Ness, Michael Ennis-McMillan, Joe Stankovich, Justin Sipher, Peter von Allmen, Jonathan Zeidan, Ethan Flum, Gail Cummings-

President Glotzbach will give an update on FY13 budget planning at today's Faculty Meeting. An open forum will be scheduled to update the faculty on the Optimization discussions and to invite their questions and comments. He expressed appreciation to IPPC for its ongoing good work on budget matters.

### **3. SGA Report**

SGA President Jono Zeidan reported the following:

- Student elections are approaching, and SGA is working to generate a strong voter turnout.
- SGA is working with Dean of Student Affairs Rochelle Calhoun to understand the implications and any concerns relating to AOD Policy revisions implemented this year.
- SGA continues to work on internal communications and will hold a retreat Saturday morning to discuss ways to enhance this work. Chief Technology Office Justin Sipher offered to help SGA as it considers how best to share information and communicate within and beyond SGA.
- Students are eager to be more engaged in the City of Saratoga Springs. A student may be designated to attend City Council meetings on a regular basis.

Although not an SGA issue per se, Mr. Zeidan reported that seniors are working diligently on the Senior Class Gift. 55 gifts are in hand with almost 20 donations at the "Friends of the President" level. Students are eager to make connections and network with Skidmore alumni.

SGA Vice President for Finance and Administration Ethan Flum reported that he is working with Senior Class President Melvis Langyintuo on a Business Incubator Program. They hope to have a small pilot program this semester.

Vice Chair Denise Smith expressed her appreciation for all the good work that SGA is doing.

### **4. Other Updates**

*Starbuck Center:* Vice President for Finance & Administration Michael West reported that the first set of building test results have come back and reflect no serious concerns. Mold was found in one office, but otherwise all test results were well within acceptable ranges. The College will implement all remediation measures recommended by the consultant. An epidemiologist will begin a review of medical reports next week. Vice President West cautioned that the sample sizes may be too small to draw any definitive conclusions, but the College believes it is important to undertake this review in any case. President Glotzbach expressed his appreciation to the employees who work in

Starbuck for their patience and cooperation, and to Vice President West and all who have been involved in addressing these concerns.

*Faculty Salary Gender Equity Study:* A faculty member has gathered faculty salary data that suggest some concerns about gender equity. Vice President for Academic Affairs Susan Kress and Vice President for Finance and Administration Mike West are working to understand the data (e.g., the source of the data, whether corrections were made for factors such as years in service, market differentials, etc.). Vice President Kress assured IPPC that gender equity has been taken very seriously over the years but that if inequities have re-emerged, the College will make every effort to address them. If the FY13 budget is approved with the proposed equity pool for compensation, funds would be available for this purpose.

*Intellectual Property Policy:* Vice President Kress reported that a new working group will be constituted to resume work on the Intellectual Property Policy. She is working with the Faculty Executive Committee to name the membership of that group, and IPPC members offered thoughts for her consideration.

*Please notify Barbara Krause of any changes to these minutes.*