

**Advisory Committee on International Studies  
September 15, 2006**

**In attendance:** Marie Alice Arnold, Cori Filson, Deb Hall, Kate Leavitt, Leslie Mechem, Rajesh Nagarajan, Mary-Beth O'Brien

**Action items:**

Committee will meet every other week as needed. Will definitely meet September 29 to review petitions.

Deb Hall will work on language in the affiliations guidelines and bring it back to the committee. She will also include comments on faculty exchanges to clarify the intent of the document.

**Agenda items:**

**1. Charge of committee**

Deb brought the committee's attention to the charge of the committee. The charge had been re-written last term when CEPP determined there was a need to continue on with the workings of the committee. (The committee was to sunset at the end of two years.)

**2. Affiliations guidelines**

The committee reviewed the current affiliation guidelines from the perspective of the SADS report and to ensure that the document captures appropriately all intended uses of affiliations. The committee made some recommendations to beef up the document to also represent potential faculty affiliations. Deb Hall will look at language in the first paragraph and bring it back to the group. Other appropriate changes will be made.

**3. OIP Name Change**

Upon the recommendations of the SADS report domestic exchange is also included in the discussion on preparing students inter-culturally. Now that we are looking to develop a domestic portfolio of exchanges it makes sense to have the office name reflect those changes. Also a marketing study last term revealed that students did not know that study abroad was included in International Programs. After much deliberation it was recommended that the Office of International Programs change their name to the Office of Off-Campus Study. All other recommended office titles were awkward and/or didn't help clarify purpose of the office.

**4. Announcement on Financial Aid and Study Away**

Skidmore College has determined that financial aid will be limited to two semesters of off campus study. Short-term programs and London First Year Experience do not count in the semester count. Students can only participate in one short-term program per year. Short-term programs are eligible for aid. Students would receive a max of 50% in grant.