

**Advisory Committee on International Studies  
Meeting notes October 1, 2007**

**In attendance:** Erica Bastress-Dukehart, Chair, Sylvia Franke, Leslie Mechem, Paty Rubio, Cori Filson, Marie Alice Arnold

**ACTION ITEMS:**

Cori Filson will speak to Muriel Poston regarding development of a policy tying program enrollments and removal from the approved program list.

Cori Filson will begin conversations with department chairs and program directors regarding revisions to their approved programs lists.

Cori Filson will make recommended changes to OCSE Mission Statement. Erica Bastress-Dukehart will bring final version to CEPP for approval.

Erica Bastress-Dukehart will discuss with Muriel Poston on how to get Off-Campus Study & Exchanges on the agenda for the Department Chairs and Program Directors meeting.

Cori Filson will send an announcement extending the deadline for faculty led short-term program proposals.

Erica Bastress-Dukehart will recommend to C

The committee reviewed CEPP's charge to ACIS. The committee felt that except for updating the name of Off-Campus Study & Exchanges, no additional action was necessary at this time. Erica will recommend to CEPP that Office of International Programs be changed to Off-Campus Study & Exchanges in the CEPP charge to ACIS.

questions is provided through listing a series of questions related to the open-ended question to help prompt the respondent.

Cori highlighted a new aspect of the report. A section of questions to assist in the advising of future students about the program have been added. The committee recommended some language changes to the questions. The advising points would address what kind of student will do well on the program. With the revisions to the language, the committee approved the report template.

Cori Filson also shared with the committee a list of questions adapted from a NAFSA publication to use in assessing an institution's internationalization. She wanted the committee's thoughts on who she might share it with.