

ADVISORY COMMITTEE ON OFF-CAMPUS PROGRAMS
Meeting notes November 4, 2008

In attendance: Erica Bastress-Dukehart (Chair), Sylvia Franke, Leslie Mechem, Adrienne Zuerner, Cori Filson, and Tina Breakell. Jim Chansky and Danika Vittoria joined for Short Term Program (STP) proposal review.

ANNOUNCEMENTS:

The Spelman program proposal will be announced on November 7, 2008 in the Faculty meeting by Dan Nathan, Chair of CEPP. According to the CEPP guidelines, the Spelman proposal does not need to go to the faculty for a vote, as Spelman is strictly an exchange agreement.

The proposal to terminate the current consortium program in India will be presented to the faculty as a motion on November 7, 2008 by Dan Nathan, Chair of CEPP. The faculty will discuss and vote on the proposal/motion at the December faculty meeting.

The new India program in Mysore proposal will also be announced on November 7, 2008 in the Faculty meeting by Dan Nathan, Chair of CEPP. According to CEPP guidelines, the new program in India does not need to go to the faculty for a vote, as it is a pilot program. After the first two years of the program, OCSE will assess the program and will present a formal proposal to CEPP regarding the future of the program (terminate or formalize). At that time, the proposal will be brought to the faculty for a vote.

ACTION ITEMS:

Cori to follow up with the faculty who submitted Short Term Program (STP) proposals on points that need clarification.

Jim Chansky to follow up on the Antigua proposal and to request that the faculty address ACOP concerns.

Faculty will be asked to re-submit final revised proposals based on ACOP feedback by December 1, 2008.

run in the past; it was decided that the Vienna program will not be considered as a

May 2011:

Rome: ACOP believes this is a good proposal, but would like to see a clearer outline of how the faculty plan to coordinate on-site logistics. Cori will ask that the faculty clarify this when they re-submit on December 1, 2008.

ITEMS FOR NEXT ACOP MEETING (November 21, 2008):

Update on STP process and faculty response.

Discuss the process of addition and/or deletion of programs from the departmental approved programs list.

Discuss the process of changing approved program providers on the list.

Discuss the current budget situation and how that will impact faculty site visits.

Respectfully submitted,

Tina Breakell,
Program Manager, Off-Campus Study & Exchanges
November 7, 2008