



Mandatory Evaluations upon off-campus study return: The committee discussed its concerns regarding the roughly 3% evaluation feedback rate that students give the office upon their return from their off-campus study program. Currently OCSE sends out a mandatory electronic evaluation via email the week that students end their semester abroad and two weeks prior to returning to Skidmore. In addition to this, the evaluation is also available on the OCSE website at all times. The concern is that OCSE needs a formal mechanism for assessment of our approved programs abroad. ACOP decided that a more effective method would be to have faculty advisors, department chairs, and/or program directors, send the message to urge their students to complete the program evaluation. If written with the proper tone, students would come to realize the importance of these evaluations, and the contributions they are making to their departments through their open and honest feedback.

OCSE will draft an email that can be distributed to the departments so that faculty can urge students to complete the evaluation and will send that to the ACOP listserv. Cori will then send the announcement about this to faculty at the beginning of the semester. There will be no holds placed on accounts or academic consequences for not students not completing the evaluation, but if the message is clear and coming from student's advisors, the students may come to realize the importance of this assessment tool and take ownership of their experience. Meanwhile, OCSE will tributions they are ma.8(hat to-23.49J0 -1one,0 T)TJ0i-5.4(r)5.ay g tngTD.001 .0011 Tc-.000 0 20.98 1.0069 Tc-.